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## **1. TEXT**

### **1.1. Spelling**

Spelling should follow the Oxford English Dictionary.

ELR prefers the use of *-ise/ -isation* and *-our* instead of *-or*; please use it consistently.

### **1.2. Headings and sub-headings**

Authors should aim to restrict themselves to three levels of headings.

### **1.3. Italics**

Please use italics to emphasise the following:

#### **1.3.1. Names of cases**

For instance:

*Ryland v. Fletcher* (Note: the ‘v.’ for ‘versus’ should be in roman and not in *italics*).

*Southern Bluefin Tuna* case

*Rutili* judgement

#### **1.3.2. Titles of published books and journals**

For instance:

Goldsmith’s book *The Limits of International Law*

This article has been published in the *Erasmus Law Review*.

#### **1.3.3. Short foreign phrases or individual words**

For instance:

*Cour de Cassation*

However, do not emphasise words that have now become part of the English language.

For instance:

inter alia

prima facie

#### **1.3.4. Words or phrases which the author wishes to emphasise**

Emphasis inserted by the author in a quoted passage should be explained with ‘(emphasis added)’.

If italic emphasis is contained in the original text quoted, it can be emphasised by the author using bold italics and can be explained with '(bold emphasis added)'.

Where the author wishes to omit an emphasis in a quoted passage, it should be explained with '(emphasis omitted)'.

### **1.3.5. '*Ibid.*' and '*id.*'**

When using '*ibid*' and '*id.*', please italicise. Note the full stop following both variants.

## **1.4. Abbreviations**

Please add a full stop after abbreviations.

For instance:

ed./ eds.

ff.

para./ paras.

However, where the shortened form is an acronym or abbreviation in capitals, no full stops are required, for instance:

EEC

CMLR

GB

AJIL

NGO

## **1.5. Ampersands**

Please use ampersands when referring to three authors/editors or more. In the case of two authors/editors, use 'and'. For instance:

Andrew, Bell & Claydon (2010)

Andrew and Bell (eds.)

## **1.6. Page numbers**

Elide page numbers to their shortest pronounceable form, for instance:

308-9

413-15

However, in four-digit page numbers, page numbers should be written in full, for instance:

1141-1152

1392-1416

## **1.7. Numbers**

Please write out numbers up to 100, for instance:

Eight people presented their papers at the conference.

There were sixty-five people on board the airplane.

However, if a discussion includes numbers above and below 100, Arabic numerals should be used throughout, for instance:

A number of 161 responses were elicited, of which 35 proved valuable.

Also, please be aware that in English a comma is used in order to indicate a unit of a thousand or more, for instance:

2,000 (i.e. two thousand)

4,778 (i.e. four-thousand-seven-hundred-seventy-eight)

## **1.8. Dates**

Please adopt the following style:

3 March 1998

21 December 2005

## **1.9. Punctuation**

### **1.9.1. For quotations please use single inverted commas throughout**

Double inverted commas may be used for quotations within quotations.

Passages longer than five lines should appear in a separate paragraph and should be indented without quotation marks.

### **1.9.2. Footnote numbers should appear after the punctuation**

For instance:

This was stated in *Rutili*.<sup>1</sup>

and

This was stated in *Rutili*,<sup>1</sup> while Jones disagreed.<sup>2</sup>

### **1.9.3. Hyphens and dashes**

Please use short hyphens to join compound words without a space before and after the hyphen, whereas dashes which are used as commas should be long and with a space before and after the dash. For instance:

go-between

Whereas the Panel – consisting of three members – commented on the draft.

Please use hyphens (as opposed to dashes) concerning page numbers and dates. For instance:

pp. 51-67

2006-2009

#### **1.9.4. Please use three full stops to indicate omission of words in quotations**

The first full stop should be preceded by a space, for instance:

The Commission stated ‘in adopting their decision the members of the Commission had available to them ... and all the remarks made by the parties.’

If there is a complete sentence, please use three full stops followed by the normal full stop close up, for instance:

The commission stated: ‘in adopting their decision the members of the Commission had available to them the provisional minutes of the hearings....’

### **1.10. Capitalisation**

#### **1.10.1. In headings**

For instance:

Introduction to Corporate Governance

#### **1.10.2. In acronyms and abbreviations**

For instance:

NATO

EFTA

#### **1.10.3. In quoted titles of books, articles and legal materials**

For instance:

The Equal Treatment Directive

The Compliance Committee of the Aarhus Convention: An Overview of Procedures and Jurisprudence

#### **1.10.4. For specified acts, organs, provisions etc.**

For instance:

Directive 49/203

Treaty of Rome

Article 213b

## **1.11. Parentheses and brackets**

### **1.11.1. Use single (parentheses) for remarks and explanations both in the text and in footnotes**

For instance:

(emphasis added)

### **1.11.2. [Brackets] should be used in the following cases:**

For the year of law reports, for instance:

[1964] AC 855

For modifications and explanatory remarks within quoted passages, for instance:

The Court continued by stating that: ‘... [t]here is no suggestion in the present case that he [the father] is in any way unfit...’

If used in quoted passages, brackets may be retained.

### **1.11.3. {Braces} as well as » « should be used only if they are included in quoted passages**

## **1.12. Lists**

For lists, use bullets or numbers. Please be consistent in their use.

## **2. CONTENT**

### **2.1. Writing style**

The *Erasmus Law Review* prefers a clear and understandable style. Please refrain from writing long, complex sentences or from using an extremely abstract style.

Instead be coherent and concise.

Contributions should be made keeping in mind the international as well as interdisciplinary character of the journal.

### **2.2. Word limit**

Articles for submission to this publication should be 8,000-12,000 words in length (including footnotes) and have to be written in English.

Articles should have a wide margin all around and should be typed in MS Word.

The article must be accompanied by a list of three to seven keywords as well as an abstract of maximum 250 words.

### **2.3. Graphics in articles**

Authors may include graphics in an article, but they have to ensure that they have obtained copyright permission (in case of the reproduction of an image), or clearly indicate their own copyright if the graphic in question is their original work.

Authors must send all graphics included in an article in a separate file that accompanies the article text.



### **3. COPYRIGHT**

**3.1.** ELR only accepts original publications.

**3.2.** The author maintains copyright.

**3.3.** When submitting an article, the author is requested to agree with the terms as described in the Consent to Publish.

**3.4.** Working papers are allowed to be uploaded prior to publication in ELR provided there is a mention announcing that an article based on the paper is forthcoming in ELR.

## 4. CITATIONS

The rules under Section 1 (except for paragraphs 1.2 and 1.11) equally apply to footnotes.

**Authors must use footnotes. The ELR will not accept submissions with internal references or endnotes.**

### 4.1. Books

I.A. Shears, *Starke's International Law* (1994), at 17

The correct order in which to refer to books thus is: AUTHOR(S)'S INITIAL(S) – AUTHOR(S)'S SURNAME(S) FOLLOWED BY A COMMA – TITLE OF THE BOOK – YEAR OF PUBLICATION IN BRACKETS – IN THE CASE OF A SPECIFIC REFERENCE, A COMMA FOLLOWED BY 'AT' AND THE SPECIFIC PAGE NUMBER(S).

### 4.2. Journal articles

N. Krisch, 'The Pluralism of Global Administrative Law', 17 *European Journal of International Law* 247 (2006)

N. Krisch, 'The Pluralism of Global Administrative Law', 17 *European Journal of International Law* 247, at 263 (2006)

The correct order in which to refer to journal articles thus is: AUTHOR(S)'S INITIAL(S) – AUTHOR(S)'S SURNAME(S) FOLLOWED BY A COMMA – TITLE OF THE ARTICLE IN SINGLE QUOTATION MARKS AND FOLLOWED BY A COMMA – VOLUME NUMBER (if any) – NAME OF THE JOURNAL (abbreviations are fine) – NUMBER OF THE FIRST PAGE OF THE ARTICLE – IN THE CASE OF A SPECIFIC REFERENCE, A COMMA FOLLOWED BY 'AT' AND THE SPECIFIC PAGE NUMBER(S) – YEAR OF PUBLICATION IN BRACKETS.

(Note: the volume number of the periodical should precede the title of the periodical)

### 4.3. Chapters in edited books

M. Jones, 'Global Governance', in J. Smith and R. Brown (eds.), *Global Administrative Law: The Pluralism* (2005) 73, at 82

The correct order in which to refer to chapters in edited books thus is: AUTHOR(S)'S INITIAL(S) – AUTHOR(S)'S SURNAME(S) FOLLOWED BY A COMMA – TITLE OF THE CHAPTER – A COMMA FOLLOWED BY 'IN' – EDITOR(S)'S INITIAL(S) – EDITOR(S)' SURNAME(S) – '(ED.)' OR '(EDS.)' FOLLOWED BY A COMMA – TITLE OF THE BOOK – YEAR OF PUBLICATION IN BRACKETS – NUMBER OF THE FIRST PAGE OF THE CHAPTER – IN THE CASE OF A SPECIFIC REFERENCE, A COMMA FOLLOWED BY 'AT' AND THE SPECIFIC PAGE NUMBER(S).

### 4.4. Working papers

Please italicise the reference to a working paper in the following manner:

F. Kratochwil, 'Of Maps, Laws, and Politics: An Inquiry into the Changing Meaning of Territoriality', *DIIS Working Paper* 2011:3

#### **4.5. Unpublished theses, etc.**

R. Andrews, 'Fortified Europe' (LLM thesis on file at the EUR, Rotterdam)

#### **4.6. Subsequent references**

Subsequent references to the same work should be referred to as follows:

Kingsbury, above n. \*, at 12

Should the article contain more than one reference to the same author, the year of publication must be added. For instance:

Kingsbury (1999), above n. \*, at 12

Do not use '*Op. cit.*'.

'*Ibid.*' or '*id.*' may be used where there are two or more consecutive references to the same work.

Please do not use the abbreviations 'Vol.' or 'Vols.' and 'p.' or 'pp.'

#### **4.7. Citation of EC documents and texts**

##### **4.7.1. Court of Justice**

ECJ cases should be quoted from ECR alone. If they have not yet been published in the ECR they may be quoted from CMLR.

The case can be referenced with the full name as published in the ECR, for instance:

Case 14/68, *Walt Wilhelm and others v. Bundeskartellamt*, [1969] ECR 1, at 3

However, if there is an abbreviated version universally used, this may be used instead.

For instance:

Case 14/68, *Walt Wilhelm and others*, [1969] ECR 1

Reference to specific passages by:

- recital (Rec) for the judgment (e.g., Rec 14 of judgment);
- paragraph for the AG opinion if it has numbered paragraphs;
- and pages in all other cases.

In case of very recent judgments, authors may also refer to the page numbers, recitals and paragraph numbers of the French version in the ECR, which appears several months earlier than the English one.

#### **4.8. Council, Commission and European Parliament documents**

These can be cited using legislation type, number and then publication details from the Official Journal (OJ) of the European Communities. For instance:

Council Regulation 1612/68, OJ 1968 L 257/2

EP Resolution of 29 May 1990, OJ 1990 C 157/3

#### **4.9. Citation of ECHR documents and texts**

##### **4.9.1. European Convention on Human Rights**

For instance,

Article 6(3)(a) ECHR

Or, if the text makes clear that the reference is to the ECHR, simply:

Article 6(3)(a)

Note: 'Article' is always capitalised; also note the absence of a comma between the article and the legislative document.

In footnotes 'Article' may be abbreviated as 'Art.'. In case a reference is made to two more articles, the abbreviation reads 'Arts.', for instance:

Art. 3 ECHR

Arts. 3 and 10 ECHR

##### **4.9.2. European Commission of Human Rights**

*For instance:*

*Application 5935/72 v. FRG*, DR 39, 46

*W. v. United Kingdom* (1983), DR 32, 190, 192

*Austria v. Italy*, YB 4, 116, 140

##### **4.9.3. European Court of Human Rights**

*For instance:*

*Ireland v. United Kingdom*, ECHR (1978) Series A, No. 25, 90

In cases where the applicant's name is not disclosed (e.g. *X. v. United Kingdom*) it is indispensable that the application number or at least the year be quoted in all references.

## **4.10. Citation of international legal documents and texts**

### **4.10.1. Treaties**

For instance (source):

Vienna Convention on the Law of Treaties, 23 May 1969, 8 ILM 1969, at 679

If the same treaty, or other legal document, is referred to more than once, it may be referenced as a short title. Note that the abbreviated title should be cited at the first full reference, for instance:

Vienna Convention on the Law of Treaties (hereinafter Vienna Convention)

The European Convention on Human Rights (hereinafter European Convention)

For instance (form):

Article 13(1)(a) Vienna Convention on the Law of Treaties

In footnotes, ‘Article’ may be abbreviated as ‘Art.’. In case a reference is made to two or more articles, the abbreviation reads ‘Arts.’, for instance:

Art. 13(1)(a) Vienna Convention

Arts. 4 and 13 Vienna Convention

### **4.10.2. Resolutions**

Resolutions by the General Assembly:

GA Res. 832 (IX), 18 December 1954

Note: From the 31<sup>st</sup> session the session number is cited in Arabic numerals, for instance:

GA Res. 41/133, 4 December 1986

Resolutions by the Security Council:

SC Res. 181, 7 August 1963

or

SC Res. 181 (1963)

Resolutions by ECOSOC:

First and second session, as follows:

ECOSOC Res. 1/8, 15 February 1946

ECOSOC Res. 2/24

Until 1978 (63<sup>rd</sup> session), as follows:

ECOSOC Res. 801 (XXX), 21 December 1966

From 1978 onwards, as follows:

ECOSOC Res. 3, 4 May 1981

And if no date is indicated:

ECOSOC Res. 1981/3

#### **4.11. Other case law**

##### **4.11.1. International Court of Justice**

For instance:

*Legal Consequences for States of the Continued Presence of South Africa in Namibia (South West Africa) notwithstanding Security Council Resolution 276 (1970)*, ICJ Reports (1971) 12, at 14

International Court of Justice, *Military and Paramilitary Activities in and Against Nicaragua (Nicaragua v. United States of America)*, Judgment (Merits), 27 June 1986

##### **4.11.2. Permanent Court of International Justice**

For instance:

*Mavrommatis Palestine Concessions*, 1924 PCIJ Series A, No. 2

#### **4.12. Electronic sources**

Authors may refer to electronic sources by naming the website between < >, for instance:

<<http://european-convention.eu.int/>>

A date should be provided for the citation when the cited document itself does not contain one. If no date can be provided please add a last visited date, for instance:

<<http://www.ejil.org/journal/Vo120/No1/art1>> (last visited 27 September 2012)

## **5. SUBMISSION RULES**

### **5.1. Date of delivery**

The final date for submission of manuscripts cannot be extended, unless by special agreement with the *Erasmus Law Review* Editorial Board.

### **5.2. Medium of delivery**

Please send all contributions in Microsoft Word format (or in Microsoft PowerPoint format, in case of graphics).

Commissioned articles are submitted for peer review through the Editorial Manager (see under 'Editorial Manager' on the home page) after approval by the issue editor(s).

Unsolicited articles can be submitted directly through the Editorial Manager (see under 'Editorial Manager' on the home page).

A decision on its submission will be made and communicated to the author within two to four weeks of submission.

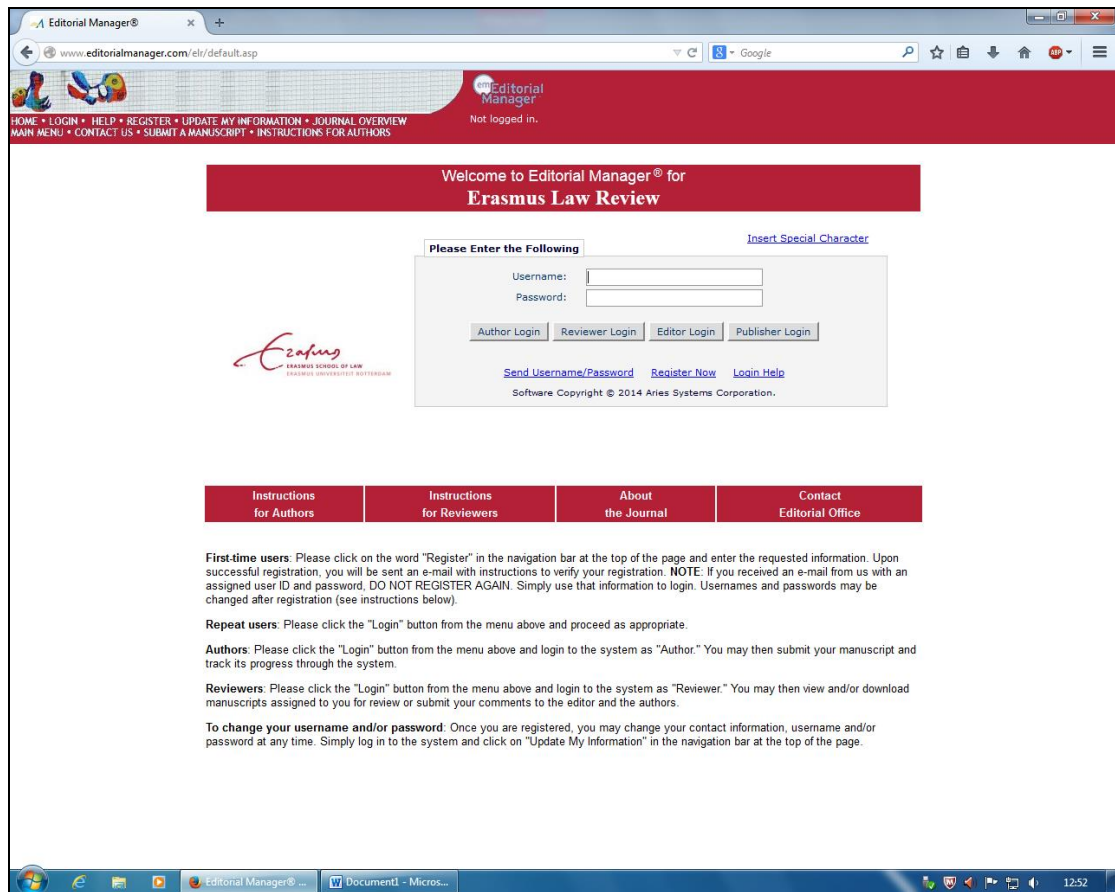
## **6. PEER REVIEW**

Articles will only be published subject to the completion of a successful double-blind peer-review.



## 7. INSTRUCTION LETTER FOR SUBMITTING AN ARTICLE

1. Go to <http://www.editorialmanager.com/elr/default.aspx>. The page should look as follows:



2. If you experience any difficulties in opening the link, please contact the student assistant to Erasmus Law Review at [said@law.eur.nl](mailto:said@law.eur.nl) for help;
3. In Editorial Manager, click on 'Register Now'. Editorial Manager will send you a username and password;
4. After having received your username and password, you can now log on by typing in your username and password and by clicking on 'Author Login';
5. Click on 'Submit New Manuscript';
6. Please go through the indicated steps;
7. The last step entails attaching the file which comprises your article. Choose 'Manuscript' and then click on 'Choose File'. Click on 'Attach this File' and then on 'Next';
8. If you would like to upload any images, choose 'Figure', choose 'Manuscript', click on 'Choose file', 'Attach this File' and then on 'Next';

9. After each upload, you will see a file inventory. If you would like to remove a file, select the document and then click on 'Remove';
10. When you have uploaded all necessary files, click on 'Next';
11. In the following stage, Editorial Manager will anonymise your article. The original Word-document will stay attached to the anonymised file and can always be retrieved. Click on 'Build PDF for my Approval' and then on 'Submission Waiting for Author's Approval';
12. Then, in this specific order, click on 'View Submission', 'Approve Submission' and 'OK';
13. Your article has been submitted. Click on 'Main Menu'. Your submission can be found under 'Submissions Being Processed'.

Thank you for uploading your article!

On behalf of the editorial board of *Erasmus Law Review*,

Margaux Raynaud, Managing Editor

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